



HUMAN RESOURCES & DEVELOPMENT

TULARE COUNTY

CAREER OPPORTUNITIES

Week of October 31, 2016

A separate application and supplemental application must be completed for each recruitment. Human Resources & Development must receive applications and any other required materials by the filing deadline. Applications must be submitted online at: www.co.tulare.ca.us/hrd. Incomplete and late applications will be disqualified. These recruitments will establish employment lists to fill vacancies in departments and locations throughout Tulare County.

AIR CONDITIONING MECHANIC

\$3,361-\$4,096 Monthly

FILING DEADLINE: 11/1/16

One current vacancy in General Services office in Visalia. Perform general periodic maintenance work on air conditioning systems; install new equipment; remove and overhaul system components; trouble shoot mechanical and absorption refrigeration units. Requires equivalent of completion of the 12th grade and preferably supplemented by training in heating/refrigeration systems AND four years of increasingly responsible experience in the repair and installation of air conditioning and related equipment.

ATTORNEY, PUBLIC DEFENDER I-SENIOR

I: \$56,976-\$69,439; II: \$64,191-\$78,232 Annual

FILING DEADLINE: 11/14/16

III: \$74,865-\$91,240; IV: \$87,280-\$106,371; Senior: \$87,280-\$115,039

One current vacancy in the Public Defender's office in Visalia. Performs Professional legal work in defense of indigent clients. Requires for **Level I:** Active membership in the California State Bar. **Level II:** active membership and one year in full-time practice of public agency criminal law or two years in the full-time practice of law. **Level III:** Active membership and two years of full-time experience in the practice of public agency criminal law or three years in the full-time practice of law. **Level IV:** Active membership and three years in the full-time practice of public agency criminal law, or four years in the full-time practice of law. Supervisory experience required. **Senior:** Active membership and four years practice of law. Supervisory experience required. This is an At-Will position.

CHILDREN SERVICES WORKER- SPANISH BILINGUAL

\$2,676-\$3,262 Monthly

FILING DEADLINE: 11/15/16

Explain program purpose, rules and regulations to applicants and recipient families; interview applicants for CCS benefits to obtain information required to determine eligibility. equivalent to completion of 30 units of college level study in the health sciences, social sciences or closely related field OR direct and specific program experience may be substituted on a one (1) year of direct/specific experience for one (1) year of college, plus one (1) year of public contact experience in interviewing clients or determining eligibility for services.

CODE ENFORCEMENT OFFICER I/II

I: \$3,445-\$4,198; II: \$3,804-\$4,636 Monthly

FILING DEADLINE: 10/31/16

Perform responsible investigations and on-site (field) inspections; review plans and projects for code, zoning and ordinance compliance; perform duties in areas relating to zoning violations, substandard housing, vehicle abatement, employee housing, and special use permits; ensure compliance with federal, state, and local codes and ordinances. Requires equivalent to completion of 12th grade and **Level I:** one year of experience as a Building/Zoning Inspector or one year of investigative or inspection experience in a public agency performing field or office work in the enforcement of codes, regulations or ordinances relating to building codes or building plans, zoning laws, Health and Safety Codes, abandoned vehicle abatement, employee housing, and/or other health/safety nuisances. **Level II:** One year as a Code Enforcement Officer I in Tulare County or other agency, OR two years' experience as a Building/Zoning Inspector in Tulare County, OR two years of investigative or inspection experience in a public agency performing field or office work in the enforcement of codes, regulations or ordinances relating to building codes or building plans, Health and Safety Codes, zoning laws, abandoned vehicle abatement, employee housing, and/or other health/safety nuisances.

COLLECTOR – TAX PROGRAMS I

\$2,908 – 3,544 Monthly

FILING DEADLINE: 11/10/16

Manage a caseload involving the collection of money owed to the county in the areas of bulk transfers, business licenses, transit occupancy tax, and secured and unsecured property taxes. A typical way to obtain the knowledge, skills, and abilities would be equivalent to completion of the twelfth grade AND one (1) year of experience involving routine collection activities.

COUNTY COUNSEL-AT WILL

\$170,000-\$195,000 Annual

FIRST REVIEW: 11/10/16

Serve as legal Counsel to the Board of Supervisors, oversee a full-service law office and Risk Management; manage a complement of 56 staff members. For detailed description of job duties and requirements go to www.co.tulare.ca.us/hrd.

DIGITAL FORENSIC ANALYST I

\$4,167 - \$5,078 Monthly

FILING DEADLINE: 11/8/16

Conduct seizures and examinations of electronic media to secure and recover data as evidence. Requires bachelor's degree in computer science or criminal justice AND one (1) year of experience in detecting, recovering, and analyzing data recovered from electronic devices, preferably for the purpose of obtaining evidence in law enforcement investigations OR two year associate's degree in computer science or criminal justice AND three (3) years of experience in detecting, recovering, and analyzing data recovered from electronic devices, preferably for the purpose of obtaining evidence in law enforcement investigations.

Human Resources & Development

2900 West Burrel, Visalia, CA. 93291 (559)636-4900

APPLY ONLINE AT: www.co.tulare.ca.us/hrd



HUMAN RESOURCES & DEVELOPMENT

TULARE COUNTY

FIRE DIVISION CHIEF (At-Will)

\$8,420 - \$10,262 Monthly

FILING DEADLINE: 11/06/16

To plan, coordinate, and administer the activities of a major division within the Fire Department; and to provide highly technical and responsible staff assistance to the County Fire Chief. Requires equivalent to graduation from high school supplemented with college course work in Fire Science or Fire Technology AND eight (8) years of increasingly responsible experience in fire suppression and administration, including at least three years as a chief officer in a paid position of an organized fire department. **To Apply: Send a comprehensive resume detailing qualifications, work experience, and showing career progression with advancing degrees of responsibility to Tulare County Human Resources Department, Attn: Bernadette Elszy-Perez, 2900 W. Burrel Ave., Visalia, CA. 93291; or email to belszy-perez@co.tulare.ca.us or Fax: (559) 730-2597. Phone inquiries: (559) 636-4934.**

HHS UNIT MANAGER I – CALWORKS

\$5,017 - \$6,115 Monthly

FILING DEADLINE: 11/04/16

Plan and organize the administration of public assistance and employment service programs; develop and implement policy, procedural, and operational changes. Equivalent to a Bachelor's degree with major course work in social services, public or business administration or closely related field AND three years of increasingly responsible supervisory, administrative or managerial experience in a social services agency involving planning, organizing and directing public assistance, employment training, CalWORKs or other related programs is required.

IT NETWORK TECHNICIAN I/II

I: \$3,540-\$4,315; II: \$4,112-\$5,011 Monthly

FILING DEADLINE: 11/08/16

Vacancy with the Information Communications Technology Department located in Visalia. Install, relocate, and remove VoIP hardware, telephone and data cabling systems, Network hardware and Multimedia hardware. Perform preventive maintenance on network hardware, telephone hardware and switching equipment. Requires completion of the twelfth grade, supplemented by vocational or electronic communication equipment training. **Level I:** requires two years of experience within the last 5 years in the installation, maintenance, and repair of varied telecommunication and network equipment. **Level II:** requires three years of experience within the last 5 years in the installation, maintenance, and repair of varied telecommunication and network equipment.

PROMOTIONAL RECRUITMENTS

Promotional recruitments are open only to current Tulare County employees with regular or probationary status.

- SELF SUFFICIENCY RESOURCE SPECIALIST
- SHERIFF'S COMMUNITY LIAISON SPECIALIST
- SOCIAL SERVICE WORKER ASSISTANT
- SOCIAL SERVICE WORKER ASSISTANT-LEAD
- MENTAL HEALTH CASE MANAGER IV

\$3,136 - \$3,822 Monthly
 \$3,456 - \$4,212 Monthly
 \$2,331 - \$2,841 Monthly
 \$2,572 - \$3,135 Monthly
 \$3,221 - \$3,926 Monthly

FILING DEADLINE: 11/07/16
FILING DEADLINE: 11/05/16
FILING DEADLINE: 11/09/16
FILING DEADLINE: 11/09/16
FILING DEADLINE: 11/04/16

CONTINUOUS RECRUITMENTS

Applications for the following positions will be accepted on a continuous basis. These recruitments may **CLOSE AT ANY TIME WITHOUT FURTHER NOTICE**. Qualified applicants will be placed on continuous employment lists and are eligible for consideration for six months.

- DEPUTY DISTRICT ATTORNEY I-IV
- EH AG & STANDARDS INSPECTOR AIDE
- EH HEAVY EQUIPMENT MECHANIC II - VISALIA
- EH PARKS & GROUNDS WORKER - BALCH PARK
- IT ENTERPRISE CONTENT MANAGEMENT SPECIALIST I/II
- SENIOR ACCOUNT CLERK

\$56,412 - \$104,285 Annually
 \$11.30 Hourly
 \$19.20 Hourly
 \$13.44 Hourly
 I: \$3,632 - \$4,427; II: \$4,234 - \$5,160 Monthly
 \$2,362 - \$2,878 Monthly

Additional employment opportunities available with the Sheriff's Department and the Health & Human Services Agency (HHS). For more information please go to <http://agency.governmentjobs.com/tulare/default.cfm> or contact them directly.

Tulare County Sheriff's Department
 Personnel and Training Division
 5959 S. Mooney Boulevard
 Visalia, CA 93277
 Business: (559) 735-1825 or 1-800-757-9907
 Fax: (559) 737-4682
 Website: <http://www.tularecounty.ca.gov/sheriff/index.cfm/recruitment>

Tulare County Health and Human Services Agency (HHS)
 5957 S. Mooney Boulevard
 Visalia, CA 93277
 Business: (559) 624-8450
 Fax: (559) 713-3704
 Email: humanres@tularehhsa.org
 Website: <http://www.tchhsa.org>

Tulare County does not discriminate on the basis of race, religion, color, national origin, sex, age or handicap in any of its programs or activities.

Human Resources & Development
 2900 West Burrel, Visalia, CA. 93291 (559) 636-4900

APPLY ONLINE AT: www.co.tulare.ca.us/hrd