

TULARE COUNTY CLERK-RECORDER - APPLICATION FOR BIRTH RECORD

PLEASE READ THE INSTRUCTIONS CAREFULLY BEFORE COMPLETING THIS APPLICATION

Please have your ID ready if you are submitting this form in person.

Pursuant to Health and Safety Code 103526, the following individuals are entitled to an AUTHORIZED Certified Copy of a record.

- ❖ The registrant or a parent or legal guardian of the registrant.
- ❖ A party entitled to receive the record as a result of a court order, or an attorney or a licensed adoption agency seeking the birth record in order to comply with the requirements of Section 3140 or 7603 of the Family Code.
- ❖ A member of a law enforcement agency or a representative of another governmental agency, as provided by law, who is conducting official business.
- ❖ A child, grandparent, grandchild, sibling, spouse or domestic partner of the registrant.
- ❖ An attorney representing the registrant or the registrant's estate, or any person or agency empowered by statute or appointed by a court to act on behalf of the registrant or the registrant's estate.
- ❖

Those who are not authorized may receive an INFORMATIONAL Certified Copy with the words "INFORMATIONAL, NOT A VALID DOCUMENT TO ESTABLISH IDENTITY" imprinted on the copy. Informational copies do not require notarization.

I am requesting an AUTHORIZED copy

I am requesting an INFORMATIONAL copy

	NUMBER OF COPIES	
	NUMERO DE COPIAS	
	Month/Mes	Day/Día
		Year/Año
Date of Birth - Fecha De Nacimiento		
NAME GIVEN AT BIRTH (first, middle, last) - NOMBRE DE NACIMIENTO (primer, segundo, apellido)		
CITY OF BIRTH - CIUDAD DE NACIMIENTO		
FULL NAME OF FATHER - NOMBRE COMPLETO DEL PADRE		
FULL MAIDEN NAME OF MOTHER - NOMBRE COMPLETO DE SOLTERA DE LA MADRE		
RELATIONSHIP TO REGISTRANT (SEE ABOVE) - RELACION A REGISTRANTE		

**CLERK-RECORDER
USE ONLY**

Certificate : _____

Book#: _____ Page#: _____

Delayed: _____ A/C: _____

Deceased


Imaged

Informational

For Govt. Use Only

No Record

Agency



BN#: _____

Sworn Statement

I _____ swear (or affirm) under penalty of perjury that I am an authorized person, as defined in California Health and Safety Code Section 103526(c), and am eligible to receive an AUTHORIZED certified copy of the record identified on this application form.

Sworn this date _____, _____, _____ at _____
(day/día) (month/mes) (year/año) (city and state/ciudad y estado)

NAME - NOMBRE _____

STREET ADDRESS OR P.O. BOX - NUMERO Y CALLE O CAJA POSTAL _____

CITY - CIUDAD _____ STATE - ESTADO _____ ZIP - ZONA POSTAL _____

PHONE NUMBER - NO DE TELÉFONO _____

Driver's License or ID # _____ Expires _____



COUNTY OF TULARE
CLERK-RECORDER

221 S MOONEY BLVD. RM 105, VISALIA , CA 93291-4593 / 559 - 636 - 5051

CERTIFICATE OF IDENTITY - BIRTH, DEATH AND MARRIAGE

In accordance with California State Law, the following identifying information is required to obtain a certified copy of a Birth, Death or Marriage Certificate. You must be one of the following to receive an authorized copy of a birth, death or marriage certificate: individual named on the certificate, parent, legal guardian/custodian, grandparent, grandchild, child, sibling, spouse/domestic partner, attorney for individual/estate of individual or representative of an adoption agency. **This certificate must be signed in the presence of a Notary.**

Name on Certificate	Relationship

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STATE OF _____

County of _____

On _____ before me, _____, personally

appeared _____ who proved to me on the basis of satisfactory evidence to be the

person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s)

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Signature _____

(seal)

INSTRUCTIONS

TULARE COUNTY CLERK-RECORDER –APPLICATION FOR BIRTH RECORD

Birth records have been maintained in the Tulare County Clerk-Recorder's Office since 1852.

If the registrant was adopted prior to 1992, the certificate can be requested from the Office of Vital Records under the adopted name. Their address is:

OFFICE OF VITAL RECORDS – MS 5103, PO BOX 997410, SACRAMENTO, CA 95899-7410.

1. You must complete the Application for Birth Record, and give all the information you have when you submit your request by mail. If the information you furnish is incomplete or inaccurate, it may be impossible to locate the record. You must sign the Sworn Statement, 1st pg, and you must also sign the Certificate of Identity, 2nd pg, in the presence of a Notary Public.
PLEASE NOTE: Only one notarized Certificate of Identity is required for multiple certificates requested at the same time. However, the Certificate of Identity must include the name of each individual whose birth certificate you wish to obtain and your relationship to that individual. If you are not an authorized person, an INFORMATIONAL CERTIFIED COPY will be issued. Please see page 1 of Application for authorized person information.
2. Use a separate Application form (1st page only) for each different certified birth record you are requesting, and remember to identify each separate certificate name requested on the Certificate of Identity (2nd pg of Application).
3. Submit **\$32.00** for each certified copy requested. If no record of the birth is found, the **\$32.00** fee will be retained for searching as required by statute (Health and Safety Code Section 103650), and a Certificate of No Record will be issued. Indicate the number of certified copies you are requesting, and include your payment with this application in the form of a personal check, postal or bank money order (International Money Order only for out-of country request) made payable to:

**TULARE COUNTY CLERK-RECORDER
221 S MOONEY BLVD RM 105
VISALIA CA 93291- 4593
559 - 636 – 5051**

Note: Credit Card orders may be processed on-line at www.vitalchek.com. Additional costs apply for processing orders using a credit card. Please follow the directions on Vitalchek's website, if using a credit card.