

MEMBERS OF THE BOARD

AMY SHUKLIAN
County Board of Supervisors

PHIL COX
City Selection Committee

DANIEL SMITH, CPA
Independent Special Districts

JEFF RAMSAY
County Superintendent of Schools

CHRISTINE STATTON, CPA
Chancellor of the California
Community Colleges

CLINTON O. SIMS II
County Board of Supervisors (public)

VACANT
Recognized Employee Organization

**COUNTYWIDE
OVERSIGHT BOARD
FOR THE
COUNTY OF TULARE**

AGENDA

STAFF

SUE COPELAND
Chief Accountant-Property Tax
Accounting

LORELEIGH FAUBEL
Clerk to the Countywide
Oversight Board

SYLVIA SEAY
Accountant – Property Tax
Accounting

Tulare County Auditor/Controller
221 S. Mooney Blvd Rm 101-E
Visalia, CA 93291
(559) 636-5280
FAX (559) 730-2532

September 14, 2018

**10:00 a.m. Board Convenes
Board Chambers, 2800 W. Burrell Avenue
Visalia, CA 93291**

**NOTICE TO THE PUBLIC
PUBLIC COMMENT PERIOD**

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. At all times, please use the microphone and state your name and address for the record.

1. Public Comments.
2. Introduction and Overview.
3. Election of Chairperson and Vice Chairperson.
4. Approve Board Bylaws including Meeting Schedule and Location.

5. Approve Amended Recognized Obligation Payment Schedule (ROPS 18-19) for the period of July 1, 2018 through June 30, 2019 for Tulare County Successor Agency.
6. Adjournment.

**COUNTYWIDE OVERSIGHT
BOARD FOR THE COUNTY OF
TULARE**

AGENDA ITEM

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County Board of Supervisors (Public)

VACANT
Recognized Employee Organization

AGENDA DATE: September 14, 2018

CONTACT PERSON: Sue Copeland, Chief Accountant of Property Tax Division
PHONE: (559) 636-5280

SUBJECT: Approval of Oversight Board Bylaws including Meeting Schedule and Location

RECOMMENDTION(S):

That the Countywide Oversight Board
Approve Board Bylaws including future meeting schedule and location

DISCUSSION:

Board Bylaw and future meeting schedule and location.

Attachment(s): Board Bylaws

COUNTYWIDE OVERSIGHT BOARD FOR THE COUNTY OF TULARE BYLAWS

Section 34179 of the California Health and Safety Code establishes the necessity and duties of the Countywide Oversight Board. This policy is established for the preservation of order and the transaction of Business. The bylaws are as follows:

GENERAL PROVISIONS

1. These bylaws will apply to the County of Tulare – Countywide Oversight Board (Board).

BOARD MEETINGS

2. The regular meeting of the Board shall be held as needed but no less than annually upon the second Friday of January commencing at the hour of 10:00 a.m. thereof in the Chambers of the Tulare County Board of Supervisors located at 2800 W Burrel Ave, Visalia, CA. If the Chambers are unavailable an alternate location will be named upon posting of the Board agenda for the meeting affected.
3. Any regular or special meeting of the Board may be adjourned and continued to the next regular meeting unless another date is specified by the Board. All matters before the Board shall be deemed to be and are hereby automatically continued.
4. Special meetings of the Board may be called in the manner provided by state law. The order of calling the special meeting shall specify the time and place of the meeting and the business to be transacted at such meeting, and no other business shall be considered at that meeting.
5. Each member shall be in his respective seat at the time set for the commencement of the meeting and at the time set for any adjourned or special meeting. Any member not present shall be designated in the minutes as absent or as entering late.

CONSENT ITEMS

6. Items that require no discussion by the Board, the department involved, the public or staff are considered to be routine and consent items regardless of their position on the agenda. The Board will act on these items in one motion at the beginning of the meeting. If any concerns are expressed regarding such an item, it will be considered by the Board in its regular position on the agenda. Approval by the Board of consent items indicates that the staff recommendation, including any conditions or requirements, was approved.

STUDY SESSIONS

7. The Chairperson may call periodic meetings of all Board members to review and study items of general concern to the Board. No official actions of the Board may be taken at these sessions.

EXECUTIVE SESSIONS

8. The Board may hold executive sessions as provided by the Ralph M. Brown Act (Government Code Section 54950 *et seq.*).

ELECTION: POWERS AND DUTIES OF CHAIRPERSON AND VICE CHAIRPERSON

9. At the first Board meeting after June 30, the Board shall elect a Chairperson and Vice-Chairperson to serve for a term of one year.

10. The Chairperson, when present, shall preside at all meetings of the Board, take the chair at the hour appointed for every Board meeting, immediately call the members to order and, except in the absence of a quorum, proceed with the business of the Board in the manner prescribed by these bylaws.

11. In the absence of a quorum, the members may adjourn and continue the meeting to a time not later than the same time the next succeeding day. If all members are absent, the Clerk of the Board may adjourn to the next regular meeting.

12. The Chairperson shall preserve order and decorum, and if occasion demands, shall call upon a deputy sheriff to preserve order. The Chairperson shall decide all questions of order subject to the action of a majority of the Board.

13. In the absence of, or inability to act of, the Chairperson, the Vice Chairperson shall act as Chairperson. The Vice Chairperson shall have all of the powers and duties of the Chairperson during the absence of, or inability to act of, the Chairperson.

RIGHTS AND DUTIES OF MEMBERS

14. A motion made by any member of the Board shall require a second. As much discussion as is practical shall be allowed prior to calling for a vote on the motion.

15. Members shall be subject to the conflict of interest provisions including but not limited to Sections 1090 *et seq.* of the Government Code, and shall comply with the reporting requirement of the Political Reform Act of 1974 at Section 81000 *et seq.* of the Government Code.

DUTIES OF THE CLERK

16. The Clerk to the Board shall attend each meeting of the Board and maintain a record of all proceedings as required by law.

17. The Clerk shall prepare the agenda for each Board meeting for delivery to each Board member by Tuesday morning preceding the next Board meeting. The agenda shall include those matters addressed to the Board for action on file with the Clerk which have been reviewed by the Auditor-Controller or his/her designee. The agenda shall list the items for Board consideration by number with a brief statement of the subject matter of each of the items. The agenda may include suggested actions.

MISCELLANEOUS PROVISIONS

18. Persons desiring to address the Board shall speak in the order in which they are recognized by the Chairperson after first having given their names and addresses for the purposes of the record.

19. The proceedings of the Board shall be governed by the provisions of law applicable thereto and, except as herein otherwise provided, by Roberts Rules of Order. It shall be the duty of the Chairperson to adhere to and enforce such rules as well as the rules contained herein.

20. The County of Tulare, County Counsel shall act as parliamentarian to the Board.

21. Representatives designated by the Auditor-Controller and County Counsel shall attend all regular and special meetings of the Board.

22. The Successor Agency having any matter on the agenda for consideration by the Board shall be present at the Board meeting and shall hold himself in readiness for the purpose of furnishing information to the Board. Each Successor Agency may send a designated employee to perform this duty.

**BEFORE THE COUNTYWIDE OVERSIGHT BOARD FOR THE
COUNTY OF TULARE
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVING BOARD)
BYLAWS INCLUDING MEETING
SCHEDULE AND LOCATION**

) Resolution No. _____
)
)

UPON MOTION OF BOARD MEMBER _____, SECONDED BY
BOARD MEMBER _____, THE FOLLOWING WAS ADOPTED BY THE
OVERSIGHT BOARD, AT AN OFFICIAL MEETING HELD _____ BY
THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: LORELEIGH FAUBEL
SECRETARY/CLERK TO THE BOARD

BY: _____
Secretary/Clerk

* * * * *

**COUNTYWIDE OVERSIGHT
BOARD FOR THE COUNTY OF
TULARE**

AGENDA ITEM

MEMBERS OF THE BOARD

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County Board of Supervisors

PHIL COX
City Selection Committee

DANIEL SMITH, CPA
Independent Special Districts

JEFF RAMSAY
County Superintendent of Schools

CHRISTINE STATTON, CPA
Chancellor of the California Community Colleges

CLINT O. SIMS II
County Board of Supervisors (Public)

VACANT
Recognized Employee Organization

AGENDA DATE: September 14, 2018

CONTACT PERSON: Sherman Dix Assistant Director of Resources Management Agency PHONE: (559) 624-7000

SUBJECT: Approval of Amended ROPS 18-19 for July 1, 2018 - June 30, 2019

RECOMMENDTION(S):

That the Oversight Board

Approve the Amended Recognized Obligation Payment Schedule
(ROPS 18-19) for the period of July 1, 2018 – June 30, 2019

DISCUSSION:

Health & Safety Code Section 34177 (o) (1) requires Successor Agencies to make payments due for enforceable obligations incurred by the Dissolved Redevelopment Agencies. This is accomplished through the annual payment schedules (ROPS) which must be approved by the Oversight Board and submitted to the Department of Finance (DOF) by the established deadlines. The Oversight Board approved the original ROPS 18-19 for July 1, 2018 – June 30, 2019, which was submitted to DOF in February of 2018. After further review of the RDA dissolution legislation, it was later discovered that an amended 18-19 ROPS was necessary. Funds that had been repaid and belonged to the Housing Successor Agency had been included as available funds for ROPS repayment. These Housing Successor funds are not eligible to be used to fund ROPS. Removing the Housing Successor funds from the total available funds for ROPS repayment requires an increased amount of Redevelopment Property Tax Trust Fund (RPTTF). Health & Safety Code Section 34177 (o) (1) (E) allows the Successor Redevelopment Agency to submit an amended 18-19 ROPS no later than October 1, 2018.

**LINKAGE TO THE AB 26X-1 – DUTIES OF THE OVERSIGHT BOARD TO WIND
DOWN THE TULARE COUNTY REDEVELOPMENT AGENCY OUTSTANDING
OBLIGATIONS:**

H&S Code Section 34177 (o) (1) (E)

SUBJECT: Approval of Amended ROPS July 2018 – June 2019

DATE: September 14, 2018

Attachment(s): Exhibit A - Amended ROPS 18-19
Exhibit B - Original ROPS 18-19 Submission

Amended Recognized Obligation Payment Schedule (ROPS 18-19B) - Summary

Filed for the January 1, 2019 through June 30, 2019 Period

Successor Agency: Tulare County
County: Tulare

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)		ROPS 18-19B Authorized Amounts	ROPS 18-19B Requested Adjustments	ROPS 18-19B Amended Total
A	Enforceable Obligations Funded as Follows (B+C+D):	\$ -	\$ -	\$ -
B	Bond Proceeds	-	-	-
C	Reserve Balance	-	-	-
D	Other Funds	-	-	-
E	Redevelopment Property Tax Trust Fund (RPTTF) (F+G):	\$ 129,536	\$ 47,130	\$ 176,666
F	RPTTF	123,786	47,130	170,916
G	Administrative RPTTF	5,750	-	5,750
H	Current Period Enforceable Obligations (A+E):	\$ 129,536	\$ 47,130	\$ 176,666

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title
/s/ _____
Signature Date

(Report Amounts in Whole Dollars)

Reserves were previously overstated, insufficient cash to meet obligations.

**BEFORE THE TULARE COUNTY REDEVELOPMENT
SUCCESSOR AGENCY OVERSIGHT BOARD
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVAL OF ROPS) Resolution No. 2018-02
18-19 FOR JULY 1, 2018 - JUNE 30, 2019)**

UPON MOTION OF BOARD MEMBER Brent Calvin, SECONDED BY BOARD MEMBER Teresa Ortega, THE FOLLOWING WAS ADOPTED BY THE OVERSIGHT BOARD, AT AN OFFICIAL MEETING HELD January 24, 2018 BY THE FOLLOWING VOTE:

AYES: Calvin, Morehead, Ortega, Shuklian, Wheaton and Wilborn
NOES: None
ABSTAIN: None
ABSENT: None

ATTEST: MELINDA BENTON – INTERIM
SECRETARY/CLERK OF THE BOARD

BY: Melinda Benton
Secretary/Clerk

* * * * *

Approved the Recognized Obligation Payment Schedule (ROPS 18-19) for the period of July 1, 2018 – June 30, 2019

Recognized Obligation Payment Schedule (ROPS 18-19) - Summary

Filed for the July 1, 2018 through June 30, 2019 Period

Successor Agency:

Tulare County

County:

Tulare

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)

	18-19A Total (July - December)	18-19B Total (January - June)	ROPS 18-19 Total
A Enforceable Obligations Funded as Follows (B+C+D):	\$ 15,130 \$	- \$	15,130
B Bond Proceeds	-	-	-
C Reserve Balance	15,130	-	15,130
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G):	\$ 276,401 \$	129,536 \$	405,937
F RPTTF	270,651	123,786	394,437
G Administrative RPTTF	5,750	5,750	11,500
H Current Period Enforceable Obligations (A+E):	\$ 291,531 \$	129,536 \$	421,067

Certification of Oversight Board Chairman:
Pursuant to Section 34177 (o) of the Health and Safety code, I
hereby certify that the above is a true and accurate Recognized
Obligation Payment Schedule for the above named successor
agency.

Amy Shuklian Chair
Name Title
/s/ *Amy Shuklian* 1-24-18
Signature Date

Tulare County Recognized Obligation Payment Schedule (ROPS 18-19) - Report of Cash Balances
July 1, 2015 through June 30, 2016
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [INSERT URL LINK TO CASH BALANCE TIPS SHEET]

A	B	C	D	E	F	G	H	I
	Cash Balance Information for ROPS 15-16 Actuals (07/01/15 - 06/30/16)	Fund Sources						Comments
		Bond Proceeds		Reserve Balance		Other	RPTTF	
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS period balances and DDR RPTTF balances retained	Prior ROPS RPTTF distributed as reserve for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	
1	Beginning Available Cash Balance (Actual 07/01/15)							
2	Revenue/Income (Actual 06/30/16) RPTTF amounts should tie to the ROPS 15-16 total distribution from the County Auditor-Controller during June 2015 and January 2016.			1,190,558			-	Refer to Document Cash Balances at 7.1.15
3	Expenditures for ROPS 15-16 Enforceable Obligations (Actual 06/30/16)				-		15,192	Refer to Summary of Accounting Detail and Supporting Documentation - Interest, loan repayments, and other revenue. No RPTTF for this period.
4	Retention of Available Cash Balance (Actual 06/30/16) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)				431,660			Refer to Summary of Accounting Detail and Supporting Documentation. See NOTE CB 3E
5	ROPS 15-16 RPTTF Balances Remaining	(190,146)						Refer to DOF list amounts in Trustee Accounts. See NOTE CB 4C
No entry required								
6	Ending Actual Available Cash Balance (06/30/16) C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	\$ 190,146	\$ -	\$ 758,898	\$ -	\$ 15,192	\$ -	

Tulare County Recognized Obligation Payment Schedule (ROPS 18-19) - Notes July 1, 2018 through June 30, 2019

Item #	Notes/Comments

**BEFORE THE COUNTYWIDE OVERSIGHT BOARD FOR THE
COUNTY OF TULARE
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF DIRECTING THE)
SUCCESSOR AGENCY TO APPROVE AN
AMENDED ROPS 18-19 for July 2018 –
June 2019**

) Resolution No. _____
)
)

UPON MOTION OF BOARD MEMBER _____, SECONDED BY
BOARD MEMBER _____, THE FOLLOWING WAS ADOPTED BY THE
OVERSIGHT BOARD, AT AN OFFICIAL MEETING HELD _____ BY
THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: LORELEIGH FAUBEL
SECRETARY/CLERK TO THE BOARD

BY: _____
Secretary/Clerk

* * * * *