

MEMBERS OF THE BOARD

AMY SHUKLIAN
County Board of Supervisors

PHIL COX
City Selection Committee

DANIEL SMITH, CPA
Independent Special Districts

JEFF RAMSAY
County Superintendent of Schools

CHRISTINE STATTON, CPA
Chancellor of the California
Community Colleges

CLINTON O. SIMS II
County Board of Supervisors (public)

VACANT
Recognized Employee Organization

COUNTYWIDE OVERSIGHT BOARD FOR THE COUNTY OF TULARE MINUTES

STAFF

SUE COPELAND
Chief Accountant-Property Tax
Accounting

LORELEIGH FAUBEL
Clerk to the Countywide
Oversight Board

SYLVIA SEAY
Accountant – Property Tax
Accounting

JEFFREY KUHN
County Counsel

Tulare County Auditor/Controller
221 S. Mooney Blvd Rm 101-E
Visalia, CA 93291
(559) 636-5280
FAX (559) 730-2532

Board Members Present: Amy Shuklian, Phil Cox, Jeff Ramsay, and Clinton O. Sims II

Board Members Absent: Daniel Smith and Christine Statton

Staff Present: Paul Sampietro, Sue Copeland, and Sylvia Seay, Auditor; Jeffrey Kuhn, County Counsel

Clerked by Loreleigh Faubel

September 14, 2018

10:00 a.m. Board Convenes

**Board Chambers
2800 W. Burrel Avenue
Visalia, CA 93291**

1. Public Comments.

Paul Sampietro of the Auditor-Controller's office called the meeting of the Countywide Oversight Board for the County of Tulare to order and opened the floor for public comments. No public comments.

2. Introduction and Overview.

Oath of Office was administered to the appointees by Paul Sampietro.

Paul Sampietro presented the Board's purpose and responsibility, provided an overview of common terms pertinent to the Board (attached) and requested that the Board members sign a conflict of interest form (attached).

3. Election of Chairperson and Vice Chairperson.

Election of Officers was presented by Paul Sampietro, who called for nominations for Chairperson.

A motion was made by Phil Cox, Seconded by Clinton O. Sims II to appoint Amy Shuklian as Chairperson and unanimously passed.

A motion was made by Amy Shuklian, Seconded by Jeff Ramsay to appoint Phil Cox as Vice-Chairperson and unanimously passed.

4. Approve Board Bylaws including Meeting Schedule and Location.

Sue Copeland presented the preliminary version of the bylaws. After discussion and revisions by the Board, a motion was made by Phil Cox and Seconded by Jeff Ramsay to approve the Board Bylaws as attached and unanimously passed.

5. Approve Amended Recognized Obligation Payment Schedule (ROPS 18-19) for the period of January 1, 2019 through June 30, 2019 for Tulare County Successor Agency.

Sherman Dix, Tulare County Successor Agency - presented a request to amend the 18-19 Tulare County Successor Agency ROPS in order to correct a clerical error that caused the reserve balances of the Tulare County Successor Agency to be overstated.

A motion was made by Clinton O. Sims II, Seconded by Jeff Ramsay to approve item as presented and unanimously passed.

6. Adjournment.

Chairperson Amy Shuklian adjourned the meeting at 10:20 AM

Next Regular Meeting: 10:00 AM, January 11, 2019

Name (Last) (First) (Middle)

Countywide Oversight Board for the County of Tulare
Name of Board or Commission

OATH OF OFFICE FOR BOARDS OR COMMISSIONS

STATE OF CALIFORNIA)
COUNTY OF TULARE)

For The Secretary/Clerk to this Board:

I, _____do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature of Director/Member

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Tulare)

Subscribed and sworn to (or affirmed) before me on this ____ day of _____, 2018,
by _____, proved to me on the basis of satisfactory
evidence to be the person(s) who appeared before me.

Dated: _____

Signature/Title

PREPARE IN DUPLICATE

Overview of Common Terms for the Countywide Oversight Board

RDA	Redevelopment Agency	RDA's were created by Cities and Counties to eliminate blight in certain areas. RDA's were dissolved February 1, 2012
SA	Successor Agency	<p>Successor Agencies were designated to wind down the affairs of the dissolved RDA.</p> <p>There are 8 active SA's in the County: Dinuba City; Farmersville City; Lindsay City; Porterville City; Tulare City; Visalia City; Woodlake City; and the County of Tulare</p> <p>The former RDA affairs for the City of Exeter are complete and the SA has been dissolved</p>
ROPS	Recognized Obligation Payments Schedule	<p>Successor Agencies bring a detailed schedule to the Oversight Board for approval.</p> <p>Schedules include all debt enforceable obligations due in the following year and the administrative costs of the SA</p> <p>Due to Department of Finance every February 1</p> <p>Can be amended one time per ROPS period - due October 1 (no new items - only amend approved enforceable obligations)</p> <p>One ROPS template is used to schedule payments for enforceable obligations over the remaining life of the agency</p> <p>Oversight Board Approval and then DOF has 100 days to review and make a determination</p> <p>With a last and final in place the SA does not need to submit annual ROPS or attend yearly Oversight Board Meetings until final dissolution when all obligations are complete</p> <p>The SA is allowed to amend the last and final twice</p> <p>City of Farmersville has a Last and Final</p>
EO	Enforceable Obligations	Bond indebtedness assumed before January 2011 - no new bonds can be issued by the SA (refinance of current bonds allowed)
RPTTF	Redevelopment Property Tax Trust Fund	A fund to deposit Tax increment revenue of the former RDA
LRMP	Long Range Management Plan	<p>Successor Agencies listed property assets and the planned disposition - sell property or transfer to government entity</p> <p>Department of Finance approved</p>
ACA	Administrative Cost Allowance	cost allowance provided for SA to wind down the affairs of the former RDA - requested via the ROPS
ATE	Affected Taxing Entities	Taxing agencies affected by the RDA existence
DOF	Department of Finance (State of CA)	
CAC	County Auditor Controller	
OB	Oversight Board	Per Health and Safety Code 34179 (i) - the OB shall have fiduciary responsibilities to holders of enforceable obligations and the taxing entities that benefit from distributions of property tax and other revenues pursuant to Section 34188

Countywide Oversight Board of Tulare County

Conflict of Interest Code

EXHIBIT "B"

Reportable Interests

Category I

Designated employees in this category must report any interest in real property granted to or from a successor agency in the County within the last two years.

Category II

Designated employees in this category must report investments in, income from, and business positions with any business entity which within the last two years has done or may foreseeably do business with the Board to provide services, supplies, materials, machinery, or equipment.

Category III

Designated employees in this category must report investments in or income from bonds issued by the prior redevelopment agencies in Tulare County.

1. Please sign and date the attached Form 700 for this new Board
2. #4 Schedule summary is based on the above criteria in Exhibit "B"
3. If any categories apply, please see Sylvia (staff) she has schedules
4. Conflict of Interest categories created with County Counsel input
5. Please confirm Business address - Public document - a personal address not required

STATEMENT OF ECONOMIC INTERESTS
COVER PAGE

Date Initial Filing Received
Official Use Only

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

1. Office, Agency, or Court

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable

Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Position:

2. Jurisdiction of Office (Check at least one box)

- ☐ State ☐ Judge or Court Commissioner (Statewide Jurisdiction)
☐ Multi-County ☐ County of
☐ City of ☐ Other

3. Type of Statement (Check at least one box)

- ☐ **Annual:** The period covered is January 1, 2017, through December 31, 2017.
-or- The period covered is / / , through December 31, 2017.
☐ **Assuming Office:** Date assumed / /
☐ **Candidate:** Date of Election and office sought, if different than Part 1:
☐ **Leaving Office:** Date Left / /
(Check one)
☐ The period covered is January 1, 2017, through the date of leaving office.
-or-
☐ The period covered is / / , through the date of leaving office.

4. Schedule Summary (must complete) ► Total number of pages including this cover page: _____

Schedules attached

- ☐ **Schedule A-1 - Investments** – schedule attached ☐ **Schedule C - Income, Loans, & Business Positions** – schedule attached
☐ **Schedule A-2 - Investments** – schedule attached ☐ **Schedule D - Income – Gifts** – schedule attached
☐ **Schedule B - Real Property** – schedule attached ☐ **Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or-

☐ **None - No reportable interests on any schedule**

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
(Business or Agency Address Recommended - Public Document)

DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS
()

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed Signature
(month, day, year) (File the originally signed statement with your filing official.)

COUNTYWIDE OVERSIGHT BOARD FOR THE COUNTY OF TULARE BYLAWS

Section 34179 of the California Health and Safety Code establishes the necessity and duties of the Countywide Oversight Board. This policy is established for the preservation of order and the transaction of Business. The bylaws are as follows:

GENERAL PROVISIONS

1. These bylaws will apply to the County of Tulare – Countywide Oversight Board (Board).

BOARD MEETINGS

2. The regular meeting of the Board shall be held as needed but no less than annually upon the second Friday of January commencing at the hour of 10:00 a.m. thereof in the Chambers of the Tulare County Board of Supervisors located at 2800 W Burrel Ave, Visalia, CA. If the Chambers are unavailable an alternate location will be named upon posting of the Board agenda for the meeting affected.
3. Any regular or special meeting of the Board may be adjourned and continued to the next regular meeting unless another date is specified by the Board. All matters before the Board shall be deemed to be and are hereby automatically continued.
4. Special meetings of the Board may be called in the manner provided by state law. The order of calling the special meeting shall specify the time and place of the meeting and the business to be transacted at such meeting, and no other business shall be considered at that meeting.
5. Each member shall be in his respective seat at the time set for the commencement of the meeting and at the time set for any adjourned or special meeting. Any member not present shall be designated in the minutes as absent or as entering late.
6. A Quorum is four Board members.

CONSENT ITEMS

7. Items that require no discussion by the Board, the department involved, the public or staff are considered to be routine and consent items regardless of their position on the agenda. The Board will act on these items in one motion at the beginning of the meeting. If any concerns are expressed regarding such an item, it will be considered by the Board in its regular position on the agenda. Approval by the Board of consent items indicates that the staff recommendation, including any conditions or requirements, was approved.

STUDY SESSIONS

8. The Chairperson may call periodic meetings of all Board members to review and study items of general concern to the Board. No official actions of the Board may be taken at these sessions.

EXECUTIVE SESSIONS

9. The Board may hold executive sessions as provided by the Ralph M. Brown Act (Government Code Section 54950 *et seq.*).

ELECTION: POWERS AND DUTIES OF CHAIRPERSON AND VICE CHAIRPERSON

10. At the first Board meeting after June 30, the Board shall elect a Chairperson and Vice-Chairperson to serve for a term of one year.

11. The Chairperson, when present, shall preside at all meetings of the Board, take the chair at the hour appointed for every Board meeting, immediately call the members to order and, except in the absence of a quorum, proceed with the business of the Board in the manner prescribed by these bylaws.

12. In the absence of a quorum, the members may adjourn and continue the meeting to a time not later than the same time the next available business day. If all members are absent, the Clerk of the Board may adjourn to the next regular meeting.

13. The Chairperson shall preserve order and decorum, and if occasion demands, shall call upon a deputy sheriff to preserve order. The Chairperson shall decide all questions of order subject to the action of a majority of the Board.

14. In the absence of, or inability to act of, the Chairperson, the Vice Chairperson shall act as Chairperson. The Vice Chairperson shall have all of the powers and duties of the Chairperson during the absence of, or inability to act of, the Chairperson.

RIGHTS AND DUTIES OF MEMBERS

15. A motion made by any member of the Board shall require a second. As much discussion as is practical shall be allowed prior to calling for a vote on the motion.

16. Members shall be subject to the conflict of interest provisions including but not limited to Sections 1090 *et seq.* of the Government Code, and shall comply with the reporting requirement of the Political Reform Act of 1974 at Section 81000 *et seq.* of the Government Code.

DUTIES OF THE CLERK

17. The Clerk to the Board shall attend each meeting of the Board and maintain a record of all proceedings as required by law.

18. The Clerk shall prepare the agenda for each Board meeting for delivery to each Board member by Tuesday morning preceding the next Board meeting. The agenda shall include those matters addressed to the Board for action on file with the Clerk which have been reviewed by the Auditor-Controller or his/her designee. The agenda shall list the items for Board consideration by number with a brief statement of the subject matter of each of the items. The agenda may include suggested actions.

MISCELLANEOUS PROVISIONS

19. Persons desiring to address the Board shall speak in the order in which they are recognized by the Chairperson after first having given their names and addresses for the purposes of the record.

20. The proceedings of the Board shall be governed by the provisions of law applicable thereto and, except as herein otherwise provided, by Roberts Rules of Order. It shall be the duty of the Chairperson to adhere to and enforce such rules as well as the rules contained herein.

21. The County of Tulare, County Counsel shall act as parliamentarian to the Board.

22. Representatives designated by the Auditor-Controller and County Counsel shall attend all regular and special meetings of the Board.

23. The Successor Agency having any matter on the agenda for consideration by the Board shall be present at the Board meeting and shall hold himself in readiness for the purpose of furnishing information to the Board. Each Successor Agency may send a designated employee to perform this duty.

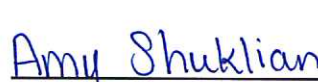

Amended Recognized Obligation Payment Schedule (ROPS 18-19B) - Summary

Filed for the January 1, 2019 through June 30, 2019 Period

Successor Agency: Tulare County
 County: Tulare

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)		ROPS 18-19B Authorized Amounts	ROPS 18-19B Requested Adjustments	ROPS 18-19B Amended Total
A	Enforceable Obligations Funded as Follows (B+C+D):	\$ -	\$ -	\$ -
B	Bond Proceeds	-	-	-
C	Reserve Balance	-	-	-
D	Other Funds	-	-	-
E	Redevelopment Property Tax Trust Fund (RPTTF) (F+G):	\$ 129,536	\$ 47,130	\$ 176,666
F	RPTTF	123,786	47,130	170,916
G	Administrative RPTTF	5,750	-	5,750
H	Current Period Enforceable Obligations (A+E):	\$ 129,536	\$ 47,130	\$ 176,666

Certification of Oversight Board Chairman:
 Pursuant to Section 34177 (o) of the Health and Safety
 code, I hereby certify that the above is a true and accurate
 Recognized Obligation Payment Schedule for the above
 named successor agency.


 Name
 Title
 Chair
 /s/  9/4/18
 Signature Date