

Voyager Fuel Card

- Voyager Fuel Cards are to be used for Out-of-County fuel purchases.
- Voyager Fuel Cards can be used in the event, there is no access to any of the 6 County bulk fuel sites.
- The Voyager Fuel Card is assigned to the County Vehicle and should only be used to fuel the vehicle it is assigned to.
- Voyager Fuel Cards should not be stored in the vehicles while not in use.
- Never write your employee number on the card or the sheath that holds the card.
- In the event your Voyager Fuel Card becomes lost or stolen you are to contact Motor Pool (559-636-4070) to have the card canceled. Motor Pool will order the replacement Voyager Fuel Card. Replacement of the card can take 5-7 days.
- It is the responsibility of the department to verify and reconcile all Voyager Fuel Card transactions.
- The Voyager Fuel Card is for Regular Unleaded and Diesel Fuel.
- Voyager Cards are not to be used for the purchase Unleaded Plus or Premium Fuels.

Using the Voyager Fuel Card

- Insert the Voyager Fuel Card at the fuel pump and follow the prompts.
- When asked to enter the ID or Pin Number, you will enter your 5-digit employee number. Do not try to use your vehicle or badge number.
- After your transaction is complete, make sure you have retrieved your card from the fuel pump and placed it in a reasonable storage area.

Issues getting fuel using the Voyager Fuel Card

- Call Motor Pool (559) 636-4070
- Fleet Assistance (800) 987-6591
- Merchant Authorization (800) 987-6589