



CURB & SIDEWALK REIMBURSEMENT PROGRAM PROPERTY OWNER APPLICATION

If you are interested in participating in the Curb & Sidewalk Reimbursement Program, complete the following application. Please be advised that approval will be based on a first-come, first-served basis: subject to timelines and limits of funding. Additionally, at this time the County of Tulare is limiting eligibility to **residential areas**.

Questions? Contact the County's Public Works branch at EncroachmentPermits@tularecounty.ca.gov or 559.624.7073.

APPLICATION PROCESS:

Step 1: Application

Property owner will need to fill out the County Curb & Sidewalk Reimbursement Program Application and submit to EncroachmentPermits@tularecounty.ca.gov Appointments are required to drop off application in person.

FILLED OUT BY APPLICANT	
Address of Repair (Print):	Type of Reimbursement:
	Curb/Gutter Sidewalk ADA Ramp
	How many feet will be replaced/Installed?
	Curb/Gutter Sidewalk ADA Ramp
Property Owner Name (Print):	
Address:	
City, State, Zip:	
Phone:	Email Address:

Step 2: Pre-Approval

The County will complete a pre-construction inspection of the project and give pre-approval letter with plans. The pre-approval package will also include an explanation of potential costs that are eligible to be reimbursed based on the type of work, requirements for property owner for selecting contractor, and steps on the reimbursement process.

COUNTY USE ONLY			
TYPE OF IMPROVEMENT	QUANTITY	REBATE	ESTIMATED TOTAL
CURB	LF	\$ 25 /LF	\$
SIDEWALK	LF	\$ 15 /LF	\$
ADA RAMP	EA	\$1,400/EA	\$
Total			\$
APPROVED BY		DATE	

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Step 3: Permits

County encroachment permits will still be required for the project. Property owners must inform their contractors to obtain valid permits before proceeding with the work. When applying for the encroachment permits, please include pre-approval letter, estimate, and construction plans to EncroachmentPermits@tularecounty.ca.gov. Once permit is issued, an Approval letter will be mail to the property owner. Applicants who have received approval of their applications and have obtained the necessary encroachment permits may proceed with the work at their earliest convenience.

The contractor **MUST** obtain a permit for the work. **No Permit: No Reimbursement.** Contractors working on these improvement projects would be required by Labor Code section 1720 to pay prevailing wages to their employees working on the projects.

Step 4: Construction

Once construction is completed, the property owner will pay the contractor. The property owner will then provide the following to the County: an email with proof of payment (receipt), invoice from Contractor, property owner's W-9, and a copy of the Approval letter to RMA-AP@tularecounty.ca.gov.

This signed form must be returned by May 30. All work must be completed by this date.

Step 5: Reimbursement

The County will complete a post-construction inspection at the property. Upon a successful inspection, a reimbursementcheck will be mailed within six weeks.

CONDITIONS OF APPLICATION

1. I represent that I am the property owner of the property listed above.
2. I have read and understand the information contained in the Curb & Sidewalk Reimbursement Program.
3. I agree to comply with Labor Code 1720, prevailing wage, if required.
4. I agree to complete all work as approved by the program administrator. If I do not agree with the repair quantities as determined by the County, I will contact the program administrator prior to the start of work.
5. I understand that site conditions change and project limits may be adjusted at the discretion of the construction inspector.
6. Signature does not obligate participation in this program.
7. **Indemnification.** The applicant agrees that the aforementioned work is subject to, and will be performed in accordance with all of the provisions of sections 3-07-1160 to 3-07-1385 of the Ordinance Code of Tulare County. The applicant agrees to hold the County, its officers, agents and employees harmless from any and all causes of action, penalties, liabilities or loss resulting from claims or court actions arising out of any accidents, loss or damage to persons or property occurring as a result of any work performed pursuant to the project. The applicant agrees that the County shall not be responsible for any damage to any structure or installation constructed pursuant to the project which is not clearly or visibly marked by the construction, reconstruction, maintenance or repair or by use of overweight equipment on the highway. The applicant agrees that he, his successors and assigns, upon being notified of such damage by the Resource Management Agency Director, shall immediately repair, remove or relocate the damaged structure or installation.
8. I hereby authorize employees of the County of Tulare to enter upon the subject property, as necessary, to inspect the premises and process this application.
9. Application becomes null and void six months from the date of application.

I have read and agree with all of the above. The above information and attached documents are true and correct to the best of my knowledge.

Applicant Signature _____

Date _____

COUNTY USE ONLY

This sidewalk/curb repair has been inspected on: _____ and has been accepted. A reimbursement of \$ _____ is hereby authorized.

Signature: _____ Date: _____